

SPIKEFEST

REGISTRATION BEGINS AT 11 A.M.

Pre-register your team of six by calling ext. 7721 or ext. 1980



**TWO TOURNAMENTS ON
OCT. 16, MICKEY'S RETREAT**

SOCCER CUP

REGISTRATION BEGINS AT 3 P.M.

Pre-register your team of five by calling ext. 7721 or ext. 1980



Please, email this form to the Disney Housing Communications team prior to the monthly Events/Communications meeting.

Contact Person:

Cierra Loposky/Cynthia Smith

Event Information

☐ Please, check this box if this is a revised events communication form. Notify the Communications team ASAP with your changes.		Date submitted: September 9, 2014	
Event title: Spike Fest Beach Volleyball and Soccer Cup Tournament			
Date of event: Thursday, October 16 2014		Time: 11 AM Registration for Volleyball 12 PM Start time for Volleyball 3 PM Registration for Soccer 4 PM Start Time for Soccer	
Location: Mickey's Retreat		Expected attendance: 200	
Off-site trip: ☐ Yes ☐ No		Meeting location:	
Cost:		Fees include:	

Event includes:
(Please list all items.)

☐ Dinner/lunch:

☒ Drinks: Water, Powerade

☒ DJ:

☐ J1-E Cultural Activity

☒ Snack food:
Chips, Hot Dogs

☐ Characters:

☐ Other:

Brief Description of Event

Get ready for an afternoon of adrenaline filled sports competitions at Mickey's Retreat! First, participants can compete in our "Spike Fest" six-on-six round robin sand volleyball competition. But the day doesn't end there! Following Spike Fest, we will have a 5-on-5 soccer tournament. For the Soccer Cup, we will be signing up teams of 6, which includes one alternate maximum.

Prizes will be awarded for first, second and third place teams for both volleyball and soccer, respectively. We'll even award the team or person with the best sportsmanship.

We'll provide free food for all of our sideline fans and competitors, and our favorite Disney DJ will be "spiking" up the games with some rocking tunes.

To register, participants can contact the Service Center at either Vista Way (407-827-1980) or Chatham Square (407-827-7721).

Communication Plan

Please, check the boxes below on how you would like your event publicized.

- ☒ **The Communicator** (Must be submitted prior to *The Communicator* deadline)
- ☒ **Weekly email** (Standard for global events)
- ☐ **Signature event email reminder** (i.e. NOS Talent Competition, End-of-semester Capstone Event)
- ☒ **HTM: Housing the Magic** (within script)
 - ☒ Anchor spot
 - ☐ One Promo (Must be submitted at least three weeks prior to event)
 - ☐ Promo series (Must be submitted at least four weeks prior to event)
- ☒ **Large poster/Flier**
- ☒ **Other: Powerpoint Slide**

Please, list signage/graphic requests needed for the day of the event.

Large posters:	Registration, Food, Drinks,
Fliers:	Hot Dogs, Water, Powerade Fruit Punch, powerade lemon lime
Other:	Lanyards for Refs (x6)



Spikefest/Soccerfest Tournament

October 16th, 2014

CATEGORY	NOTES	COST
FOOD & BEVERAGE		
FOOD & BEVERAGE		\$0.00
FOOD & BEVERAGE		\$0.00
FOOD & BEVERAGE		\$0.00
TOTAL		\$0.00
ENTERTAINMENT		\$0.00
ENTERTAINMENT		\$0.00
TOTAL		\$0.00
TALENT BOOKING	DJ Charles Miles	\$875.00
TALENT BOOKING		\$0.00
TOTAL		\$875.00
DECORATIONS		\$0.00
DECORATIONS		\$0.00
TOTAL		\$0.00
DECORATING SUPPORT		\$0.00
DECORATING SUPPORT		\$0.00
TOTAL		\$0.00
MISCELLANEOUS	EMT (12:00 p.m.-4:00 p.m.)	\$231.00
MISCELLANEOUS	Volleyball Medals (ordered from Barker)	\$476.50
MISCELLANEOUS		
MISCELLANEOUS	Mickey's Retreat space booking	\$731.00
TOTAL		\$1,438.50
GRAND TOTAL SPENT		\$2,313.50

Actual Budget	\$1,500.00
Variance	-\$813.50

Spikefest Volleyball Tournament Rules

October 16th, 2014



I. RULES OF PLAY

- a. Choice of playing area - the captains will call the toss of a coin for the choice of side of court or the first serve. The winner of the toss chooses either the playing area or the right to serve first.
- b. **The games shall consist of 15 points**, with a team required to win by two (2) points.
- c. Teams are allowed 3 successive contacts of the ball in order to return it to the opponent's area.
- d. When the ball comes to rest momentarily in the hands or arms of a player, it is considered as being held, and will be considered a loss of rally and a point for the opponent.
- e. A player contacting the ball more than once with any part of the body, and without contacting any other player, has committed a double contact.
- f. When two players of the same team contact the ball simultaneously, this is considered one contact, and either may make the next play.

II. THE SERVE

- a. If a ball on the serve hits the net, but goes over and lands in play on the other side, it will be considered a good service.
- b. If the server misses the ball, a replay will be called. The re-serve will only be called once during a team's term of service.
- c. Serving faults will be called and **loss of rally** declared when: the ball does not go over into the opponent's playing area, the ball passes under the net, the ball touches a player of the serving team or any object before entering the opponent's playing area, the ball lands outside of the limits of the opponents' playing area, or when the server's foot lands either on or under the serving line.
- d. Serving out of order - if a team has served out of order, a loss of rally is assessed as well as any points received during such out of order service. Players must resume their correct positions. The server must rotate. Players may substitute into a game either prior to the serve or following a serve, but once a substitution is made all players must substitute the into the same position throughout the entire game.



IV. BLOCKING AND PLAY AT THE NET

- a. Hands of the blocker(s) may reach over the net. However, the blocker(s) shall not contact the ball until after the completion of the opponent's action which sends the ball towards the blocker(s)' side.
- b. A serve cannot be blocked.
- c. When a ball is in play and touches the net, it is considered good and play continues.
- d. If two opponents contact the net simultaneously, it is a double fault and the ball will be replayed.
- e. Contact with any part of a player's body on the opponent's side of the court constitutes a fault.
- f. Crossing the vertical plane of the net with any part of the body, with the purpose of interference or distraction of the opponent, while the ball is in play, constitutes a fault.

VI. PLAYER CONDUCT

- a. **Please remember that this is a Housing event, and the highest form of sportsmanship should be in effect at all times.**
- b. When a ball is in play, **ONLY** the players on the court may call that a ball is leaving the playing area. Players on the sidelines making a call in trying to aid their team's play will constitute a fault.
- c. A serious offense results in the loss of rally for the offending player's team and/or a point awarded to the non-offending team at the officials' discretion. For a second serious offense during the same game, the referee shall disqualify the player from the rest of the game or tournament. The referee shall disqualify without previous warning any player making derogatory remarks to an official.

VII. UNSPORTSMANLIKE CONDUCT RULES

Unsportsmanlike conduct includes, but is not limited to, profanity, harassment of tournament officials, fighting, property damage, possession or consumption of alcoholic beverages, and/or contact with intent to injure. Tournament officials have the authority to impose penalties on any player in violation of these guidelines. For any violation not listed, the penalty shall be at the discretion of the officials. The following actions will be taken if a team or player refuses to follow the guidelines:



- a. *Individual Offense* - Immediate ejection from the tournament.
- b. *Team Offense* - A warning will be given to the captain. Continued violations will result in a forfeit.

*** Tournament officials reserve the right to make interpretations and judgments towards all rules and regulations.**

Soccer Cup Tournament Rules

• Equipment

- All players must wear sneakers or soccer shoes. No metal spikes are allowed.
- No chains, jewelry, hats or sunglasses can be worn while playing.
- Pinny jerseys will be given to a team whose clothing does not match or is similar to an opponent's during match play.
- Shin guards are highly recommended, but are not mandatory.

• Logistics

- Teams will be placed into a double elimination tournament. All teams will play a minimum of two games.
- There are a maximum of 6 players to a team, 5 playing at a time with 1 alternate.
- Once registration is closed, teams are finalized and no one can be added to a team.

• Rules

- Games begin with a coin toss to decide either "side" or "ball."
- Game duration is **8 minutes**.
- All restarts begin with an indirect kick.
 - **Restarts:** Out-of-bounds, foul, hand-ball, goal kick, restart after goal, corner kick, etc.
 - **Indirect Kick:** The player with the ball must pass to another player before shooting on the goal. When kicking an indirect kick, the opposing team must stand at least 5 feet back from the ball.
- No slide tackles are allowed.
- There will be no profanity or misconduct, if so, the referees and Disney Housing Team have the ability to eject players, and even teams, from the tournament.
- Goalies can only use their hands inside the goal box.
- Goalies cannot kick or toss the ball past the center line. If this occurs, an indirect kick will be given to the opposing team at the center line.
- There are no off-sides.
- Players cannot shoot within the goal box. If this occurs, the goal will not be counted and an indirect kick will be given to the opposing team at the goal box.
- Penalty kicks will be marked out from the goal line and performed at the discretion of the referees.
 - A penalty kick shoot-out will be performed if there is a tie after 8 minutes.
 - Both teams will kick 5 penalty shots with each team member kicking once. A player may not kick twice during the first 5 penalty shots. The team who scores the most penalty kicks will win the match.
 - If there is a tie after the first 5 penalty kick shots, a Golden Goal shoot-out will commence and the first five players may kick again.
- The referee has the final decision on all calls made during the match.
- Only players with wristbands will be allowed on field.
- Final decisions and or changes will rest with the Disney Housing Team.



Soccer Cup – DATE

Team Name: _____ Team Number: _____

Rules and Participant Release

I have read the rules of the tournament and I understand that the referee or a member of the Disney Housing Operations Team may change the rules at any point without my consent. The head referee will make the final call in any dispute about the rules.

I am participating in a voluntary program. I agree to assume all risks associated with this activity and, on my own behalf and behalf of my heirs, executors, and administrators. I hereby release and discharge management of and from all liabilities, claims actions, damages, costs or expenses of any nature whatsoever arising out of in any way connected with my participants, including but not restricted to, personal injury.

1. Name _____

Signature _____

Date _____

2. Name _____

Signature _____

Date _____

3. Name _____

Signature _____

Date _____

4. Name _____

Signature _____

Date _____

5. Name _____

Signature _____

Date _____

6. Name _____

Signature _____

Date _____

Soccer Cup Game Record Card

Game # _____ Winner _____

Team Name _____ Team Name _____

Game Score

(1) (2) (3) (4) (5) (6) (7) (8) (9)
 (10) (11) (12) (13) (14) (15)
 (16) (17) (18) (19) (20) (21)

(1) (2) (3) (4) (5) (6) (7) (8) (9)
 (10) (11) (12) (13) (14) (15)
 (16) (17) (18) (19) (20) (21)

Sportsmanship

(5) (4) (3) (2) (1)

Highest Lowest

Name _____

Warnings Issued? _____

Name _____

Sportsmanship

(5) (4) (3) (2) (1)

Highest Lowest

Name _____

Warnings Issued? _____

Name _____

Spikefest Game Record Card

Game # _____ Winner _____

Team Name _____ Team Name _____

Game Score

(1) (2) (3) (4) (5) (6) (7) (8) (9)
 (10) (11) (12) (13) (14) (15)
 (16) (17) (18) (19) (20) (21)

(1) (2) (3) (4) (5) (6) (7) (8) (9)
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Sportsmanship

(5) (4) (3) (2) (1)

Highest Lowest

Name _____

Warnings Issued? _____

Name _____

Sportsmanship

(5) (4) (3) (2) (1)

Highest Lowest

Name _____

Warnings Issued? _____

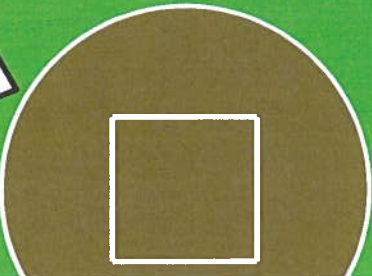
Name _____



Parking Lot



Baseball Field



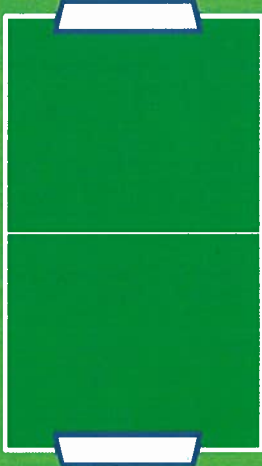
Registration



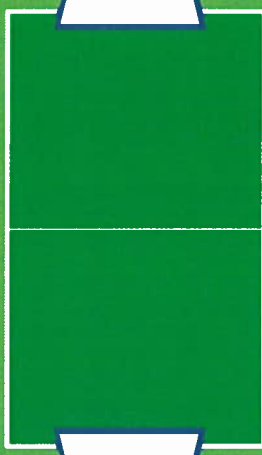
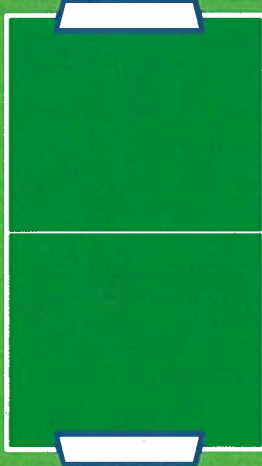
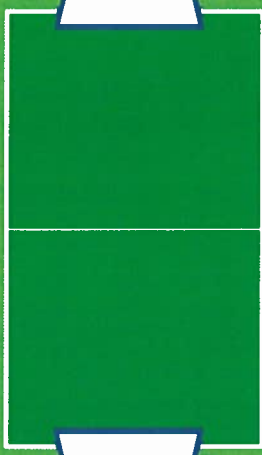
F&B



Grill



DJ



Spike Fest – October 16th, 2014

Team Name: _____ Team Number: _____

Rules and Participant Release

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I am participating in a voluntary program. I agree to assume all risks associated with this activity and, on my own behalf and behalf of my heirs, executors, and administrators. I hereby release and discharge management of and from all liabilities, claims actions, damages, costs or expenses of any nature whatsoever arising out of in any way connected with my participants, including but not restricted to, personal injury.

1. Name _____

Signature _____

Date _____

2. Name _____

Signature _____

Date _____

3. Name _____

Signature _____

Date _____

4. Name _____

Signature _____

Date _____

5. Name _____

Signature _____

Date _____

6. Name _____

Signature _____

Date _____

SPIKE/SOCCER FEST TO-DO

- Goals from ESPN (Lanier Waters- lanier.e.waters@disney.com)
- Spray Field from ESPN (Mitch Lucas- mitchell.d.lucas@disney.com)
- Reserve Court
- Get balls (Sports Authority?)
- Get awards (Barker?)
- Food from Alan Scott
 - o 200 dogs and buns
 - o Ketchup/mustard/relish pkts
 - o 200 bags chips
 - o Powerade (lemon lime and fruit punch)
 - o Delievered to MR at 9 am
- Grill?
- Procure DJ
- Reserve EMT (Stan Paynter: spaynter@rcid.org)
- Refs?
- I have no idea about sports.

BOOKING: To book Mickey's Retreat for Spikefest, you access the HUB Cast tab to acquire the space booking request form. Once it is correctly filled out and approved by your coordinator/manager, you email the request to Cynthia Dour, the Sports Programs Services Coordinator, at Cynthia.dour@disney.com. You should receive an invoice from Cynthia with your request information and cost.



Spikefest & Soccer Cup Tournament

Day of Schedule

October 16th, 2014

8:45 AM- Arrive at Mickey's Retreat and begin set up

9:00 AM- Food arrives

11:00 AM- Registration for Volleyball begins

11:00 AM- DJ arrives

12:00 PM- Volleyball games begin

3:00 PM- Volleyball awards are passed out

- Team picture is taken

3:00 PM - Soccer registration begins

4:00 PM- Soccer games begin



7:00 PM- Soccer awards are passed out

- Team picture is taken
- Tear down begins

7:45 PM- Field MUST BE CLEARED by this time



GAME _____

COURT A

COURT B

GAME _____

COURT A

COURT B

GAME _____

COURT A

COURT B

GAME _____

COURT A

COURT B

Spikefest Game Record Card

Game # _____ Winner _____

Team Name _____ Team Name _____

Game Score

(1) (2) (3) (4) (5) (6) (7) (8) (9)
(10) (11) (12) (13) (14) (15)
(16) (17) (18) (19) (20) (21)

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(10) (11) (12) (13) (14) (15)
(16) (17) (18) (19) (20) (21)

Sportsmanship

(5) (4) (3) (2) (1)

Highest Lowest

Name _____

Warnings Issued? _____

Name _____

Sportsmanship

(5) (4) (3) (2) (1)

Highest Lowest

Name _____

Warnings Issued? _____

Name _____

Spikefest Game Record Card

Game # _____ Winner _____

Team Name _____ Team Name _____

Game Score

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Sportsmanship

(5) (4) (3) (2) (1)

Highest Lowest

Name _____

Warnings Issued? _____

Name _____

Sportsmanship

(5) (4) (3) (2) (1)

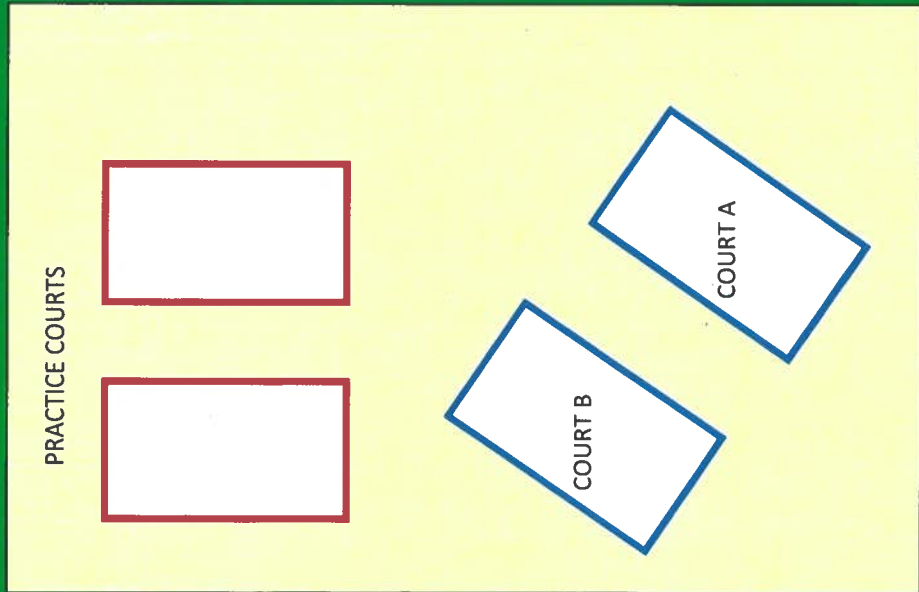
Highest Lowest

Name _____

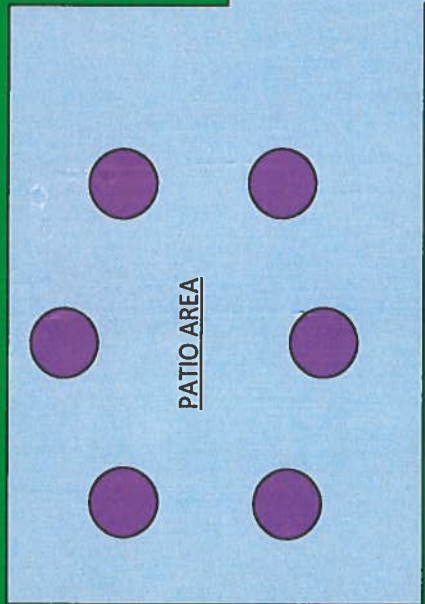
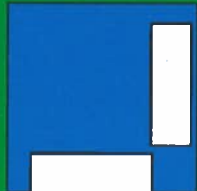
Warnings Issued? _____

Name _____

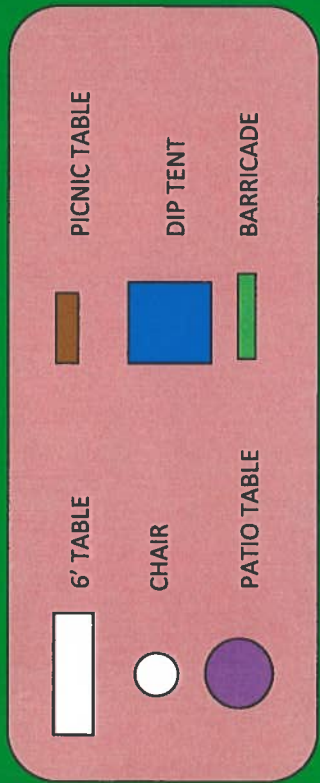
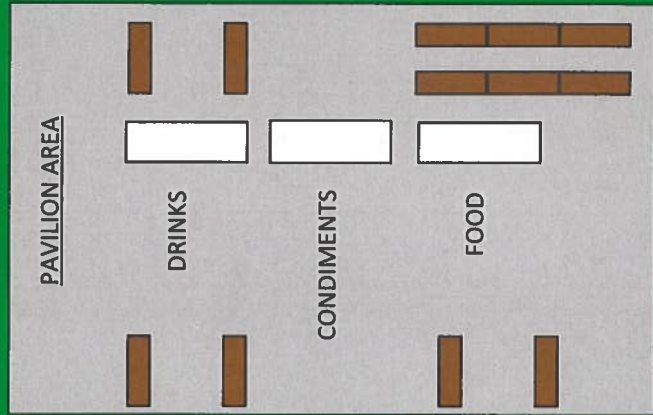
MICKEY RETREAT



DJ & GIVEAWAYS



REGISTRATION



Mickey's Retreat Inhouse Booking Form

Fax to: 407-938-3475

PLEASE FILL OUT COMPLETELY.

SPACE CANNOT BE BOOKED WITH OMITTED INFORMATION.

Dept Name: DISNEY HOUSING OPERATIONS	
Meeting/Event Name: SPIKEFEST VOLLEYBALL TOURNAMENT/ SOCCER CUP 2014	
Person In Charge/Event Contact: KARI BUNKER (Must Be Department Management)	
Phone Number:	Tie-Line: 8219 Fax Number: 407-827-7745

↳ 407-714-0049

DATE OF EVENT:	1 st CHOICE: OCTOBER 16th, 2014 2 nd CHOICE:
LOCATION:	Banquet Room: Pavilion: Name: VOLLEYBALL COURTS AND SOCCER FIELDS
If your preferred location is not available, will you accept an alternate location? ☐ YES ☒ NO	
START TIME: 11:00 am END TIME: 7:00/7:30 pm	
SET UP START DATE/TIME: 9:00 am STRIKE DATE/TIME: 7:45 pm	
# of PEOPLE:	200
ADDITIONAL FACILITIES REQUESTED (Subject to Availability):	
Watercraft:	Basketball: Volleyball: ALL VOLLEYBALL
Tennis:	All Purpose Field: ALL SOCCER FIELDS COURTS
AUDIO/VISUAL OR ENTERTAINMENT REQUIREMENTS: N/A	
WILL CATERING BE PROVIDED BY OUTSIDE VENDOR?	
Which Vendor? We will provide own grill to cook for participants.	
WILL ADDITIONAL SET UP BE PROVIDED BY OUTSIDE VENDOR?	
Which Vendor? NO	

CREDIT CARD INFORMATION

A Corporate Visa card must be used for billing for services. The charge must then be approved on the related expense report through normal approval channels.

4275 3300 0279 2514	12/17	Bunker, Kari
Visa Card Number	Exp Date	Cardholder Name (Last, First)

DEPARTMENT CHARGE INFORMATION (Events exceeding \$1,000 only)

Business Area:	Company Code:	Cost Center:
WSB Element (if applicable): :		

College Program DJ Request Form

Creative Entertainment - Talent Casting, Booking, & Contract

The talent listed below has been confirmed to perform at the Walt Disney World Resort under the provisions of the Blanket Talent Agreement.

NOTE: Completed form should be sent via email to the WDE Talent Booking Mailbox at wdetalentbooking@disney.com. Please use one form per referenced mailbox.

Work Status: New

Requested by: Cierra Lopusky

Name of Event: Spike Fest Volleyball Tournament/Soccer Cup Tournament

**Event Contact: Cierra Lposky
(and phone number) 623 399 2268**

Request Date:
Cost Center:
WBS:
Work Authorization to:
(and phone number)

[illegible]

Special Provisions:

Additional Notes:

We will begin the event with the DJ set up at the volleyball courts for the volleyball tournament from no for the soccer tournament from 4:00pm-7:00pm

ts

For any questions, please send an email to the

9/12/2014
5151069
1074816.02.05
Katuria Edwards
(407) 827-7798

<u>Rate Description</u>	<u>Price</u>
SCA	\$ 875.00
TOTAL COST	\$ 875.00

mon-3:00pm. The DJ will then move to the soccer fields

College Program DJ Request Form
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NOTE: Completed form should be sent via email to the WDE Talent Booking Mailbox at wdetalentbooking@disney.com. Please use one form per referenced mailbox.

Work Status: New

Requested by: Cierra Lopusky

Name of Event: Spike Fest Volleyball Tournament/Soccer Cup Tournament

**Event Contact: Cierra Lposky
(and phone number) 623 399 2268**

Request Date:

Cost Center:

WBS:

**Work Authorization to:
(and phone number)**

[illegible]

Special Provisions:

Additional Notes:

We will begin the event with the DJ set up at the volleyball courts for the volleyball tournament from noon for the soccer tournament from 4:00pm-7:00pm

ts

For any questions, please send an email to the

9/12/2014
5151069
1074816.02.05
Katuria Edwards
(407) 827-7798

<u>Rate Description</u>	<u>Price</u>
SCA	\$ 875.00
TOTAL COST	\$ 875.00

on-3:00pm. The DJ will then move to the soccer fields

Spikefest Volleyball Tournament

Pull List

October 16th, 2014

8B

- ☐ Sunscreen (lots)

7A

- ☐ Garbage bags (1 box)
- ☐ Cups (2 boxes)
- ☐ Napkins (4 sleeves)
- ☐ Napkin Dispenser (2)
- ☐ Chafing dishes (2 complete sets)
- ☐ Hotel pan (to transport hot dogs)
- ☐ Tongs (4)
- ☐ Sternos (3)
- ☐ Yellow water coolers (3)
- ☐ Blue ice coolers (3)
- ☐ Metal spoons (2)
- ☐ Water jugs (10)
- ☐ Plates (check truck)
- ☐ Poweraide
- ☐ Ketchup, Mustard, Relish

7B

- ☐ Dry erase boards/score boards (2)
- ☐ Wristbands (1 box)
- ☐ Money/stamp box (for IDs)
- ☐ Rubber bands (for IDs)
- ☐ Wicker baskets for condiments (3)
- ☐ Volleyballs
- ☐ Pennys
- ☐ Soccer balls
- ☐ Air pumps (3)
- ☐ A-frame

7C

- ☐ Pargo
- ☐ DIP tablecloths (one box)
- ☐ Table top signs (4)

7D

- ☐ Giveaways (2 bins)
- ☐ Blue chairs (1 box)

2A

- ☐ Silver signs w/posters (3)

Chatham 9D

- ☐ Tables (6)
- ☐ Trash cans (3)
- ☐ Grill (9C)

Vista

- ☐ Propane tanks (2)
- ☐ Laptop- norma
- ☐ Chairs (3)

Office

- ☐ Radios
- ☐ Bin of Event Cast T-Shirts (All Sizes)
- ☐ Coin
- ☐ Clipboards (4)
- ☐ Dry erase markers
- ☐ Lanyards
- ☐ Medals
- ☐ Bracket book
- ☐ Whistles (4)
- ☐ Paperwork (clear bin)
 - ☐ Participant waivers
 - ☐ Game score cards
 - ☐ Copies of rules
 - ☐ Event Cast sign-in/assignments
 - ☐ Blank paper

Truck

- ☐ Extension cords (1 bin)
- ☐ Extension cord mats (2)
- ☐ DIP tents (2 if we have to)
- ☐ Some chips
- ☐ Fire Extinguisher
- ☐ Gloves